YEARLY STATUS REPORT - 2022-2023

	Part A
	Data of the Institution
1.Name of the Institution	HOLY CROSS COLLEGE (AUTONOMOUS), NAGERCOIL.
• Name of the Head of the institution	Dr. Sahayaselvi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04652261473
• Alternate phone No.	8903838548
• Mobile No. (Principal)	8903838548
• Registered e-mail ID (Principal)	holycrossngc@yahoo.com
• Address	Holy Cross College (Autonomous), Roch Nagar, Kurus
• City/Town	Nagercoil
• State/UT	Tamil Nadu

• Pin Code	**629004**

2. Institutional status

• Autonomous Status (Provide the date of conferment of Autonomy)	**20/05/2007**
• Type of Institution	**Women**
• Location	**Semi-Urban**
• Financial Status	**Grants-in aid**
• Name of the IQAC Co-ordinator/Director	**Dr. H. Jimsy Asha**
• Phone No.	**04652298705**
• Mobile No:	**9489739703**
• IQAC e-mail ID	**iqac@holycrossngl.edu.in**

3. Website address (Web link of the AQAR (Previous Academic Year)	**https://assessmentonline.naac.gov.in/public/index.**
4. Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://holycrossngl.edu.in/Academic/AcademicCalen**

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Vali
Cycle 1	**Four Star**	**–**	**1999**	**01/**
Cycle 2	**B++**	**–**	**2005**	**20/**
Cycle 3	**A**	**3.34**	**2013**	**05/**
Cycle 4	**A+**	**3.35**	**2019**	**09/**

6.Date of Establishment of IQAC	18/07/2021

7.Provide the list of Special Status conferred by Central and/or State Government on the (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year
Nil	Nil	Nil	Nil

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	**View File**
9.No. of IQAC meetings held during the year	5
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets

A regional level faculty development program on "Effective Teaching S Enhancement In Higher Education Institutions" was conducted from 14-0

A Hands-on Training on "Login Vidwan- A subject Expert Database and N was organized for the teaching faculty on 5-10-2022

A three day professional Development Programme on Effective Communica was organised in two Phases

A state level Faculty Orientation Programme on "Revised NAAC Accredit organized on 29-04-2023

The Internal Quality Assurance Cell (IQAC) of Holy Cross College (Aut Academic and Administrative Audit on 4th May 2023

12.Plan of action chalked out by IQAC at the beginning of the academic year towards qua

achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To organise Student Induction Programme for fresher's along with their parents	The Student Induction Programme (SIP) was 02.08.2022 for the first-year UG students.
To organise Professional Development Programme for the Junior Faculty and Non-teaching Staff	● A five day Professional Development prog was organised ● Organized an orientation on Administrative Efficacy-Need of the Hou Vidwan- A subject Expert Database and Nati organized ● A Regional level Orientation for enhancing NIRF was conducted for the
Faculty Development Programme for all faculty	A regional level faculty development prog Strategies For Quality Enhancement In High conducted
Preparation of AQAR	AQAR 2021-2022 was submitted
To submit data for AISHE, ARIIA and NIRF	Data for AISHE and NIRF ranking were submi
Release of biannual newsletter	Nil
To conduct SWOC analysis	SLOC Analysis was consolidated for constru
To carry out Academic and Administrative Audit	Academic and Administrative Audit was cond
Institutional Student Satisfaction Survey	Student Satisfaction Survey was carried ou 2022
Workshop on Research Writing	Nil
Mentoring to be strengthened	Nil
To optimise Digital Library through Enterprise Resource Planning (ERP)	Implemented RF ID to optimise Library
To conduct Environment and Energy audit	Successfully conducted Environment and Ene
To introduce Skill based MOOC courses to more students	More than 300 students completed through M
Curriculum Revision for 2023-2026 batch	Curriculum was revised for the academic ye
Discipline wise Bridge Course for all programmes	Organised Discipline wise Bridge Course fo
E- content development	E- content was development and uploaded in

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body
College Management Committee and Staff Council

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
Nil	Nil

15.Multidisciplinary / interdisciplinary

Vision

Imbibing the Spirit of the Holy Cross, the institution envisions a ha
young women for global competency and ecological sustainability throu
innovative skills. The institution promotes multidisciplinary and int
forum, Crossian Centre for Research and Development (CCRD), has been
among the faculty. Recommendations were given to promote multidiscipl
research for the Undergraduate and the Postgraduate projects as well.
to pursue socially-relevant research. The Institution ensures effecti
through a systematic process to engage in multidisciplinary research
society's most pressing issues and challenges. To inculcate new metho
awareness of the new research avenues, the institution organises Semi
Training programmes both at the discipline and multidisciplinary leve

16.Academic bank of credits (ABC):

The Controller of Examinations and the Director of Internal Quality A
faculty in the General Body meetings and in the Staff Council meeting
Depository (NAD), Digilocker and the Academic Bank of Credits (ABC).
taken to register our institution under Academic Bank of Credits (ABC
Depository (NAD) and the college management has decided to appoint a
of Credits (ABC). Being an autonomous institution, the institution ha
of students from other similar institutions. Orientation was given to
Aadhar card in view of creating the Academic Bank of Credits (ABC) ID

17.Skill development:

The Institution's Innovation Council (IIC) under the aegis of MoE's I
in the year 2018. It initiates innovation and entrepreneurial ecosyst
students. Holy Cross Innovation and Incubation Centre in collaboratio
institutions offers 19 Certificate Courses to enhance the vocational
students. Innovation contest, idea presentation and sales cum exhibit
entrepreneurial skills of the students. Mandatory value-added courses
strengthen the vocational education and soft skills of students. It a

programmes offered to promote vocational education and its integratic
institution offers 45 courses within the curriculum pertaining to voc
entrepreneurial and employable skills. The institution also provides
inculcate humanistic, ethical, constitutional and universal human val
conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa),
values, and also life-skills. Foundation Courses and Life Skill Train
promote positivity. Besides these, there are activities like retreats
blood donation camps, cleaning campaign, awareness on voter's rights
committees like Rotaract, Campus Animation Team, YRC, RRC, Consumer C
Club etc. to instill values. Reaching the Unreached Neighbourhood (RU
activities to extend services to the society. IIC does a skill search
scientific temperament to participate in the state, regional and nati

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, cul

Education in the Indian knowledge system finds a unique place in the
our college. It is taught systematically through the courses offered
Work, Tamil, English, History and Botany. Emphasis is laid on trainin
indigenous performance arts such as the use of parrai. The Department
Naattupuravial/ Folklore in Part II-Tamil and Vaai mozhi Illakiyangal
Elective course (NME). The focus of the Folklore and the Oral Literat
revive and sensitize students to the typical folk art forms of Tamil
'Advanced Tamil' is offered as NME. 'Basic Tamil' is offered as a cer
speakers. Hindi is also offered as one of the certificate courses. Th
included texts from Indian literature to inculcate in the students an
aesthetics. Courses like 'Green Studies', 'Dalit Literature' and 'Reg
that are offered for the Undergraduates and the course 'World Literat
the Postgraduates insist on training the students towards an understa
literature by encompassing several aspects of indigenous culture. For
History programme, the courses 'History of India' and 'History of the
offered as allied courses to enable the students to become aware of t
their influence across the globe. In addition to major courses, elect
'Indian Architecture' and a Non-Major Elective (NME) course on 'The W
are offered. Value-added course on 'Epigraphy' is also made available
Botany' course offered by the Department of Botany focuses on the imp
plant species. A seminar on 'Tribal Medicine' and exhibitions on the
are organized by the department to showcase and sensitize the student
and medicine. The teaching faculty are trained to deliver in bilingua
the Departments of History and Tamil are the fullfledged Tamil medium
promoting teaching through bilingual mode, it is proposed that capaci
introduced. Further, seminars and cultural programmes that impart the
Knowledge system to students are frequently organized.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college adopted the pattern of outcome-based education in the yea
designed in tune with the vision and mission of the college that supp
knowledge requirements for the holistic development of students. The
three years or as and when required to meet the demands of academia,
Learning Outcome-based Curriculum Framework (LOCF) is implemented to
job market or pursue higher studies. The faculty were trained through
curriculum that focuses on the learning outcome of students. They wer
online webinars and online courses on OBE. These practices have treme
to move forward with LOCF. The Programme Educational Objectives (PEOs
Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are defi
facilitate the direct and indirect attainment of each student. Major

enhance the knowledge level, Nonmajor elective courses that are trans
courses that instill social consciousness and value-based education f
are bestowed to students. The outcome-based curriculum thus fulfills
institution.

20.Distance education/online education:

The IQAC of the college readily responded to the emergent situation a
Faculty Development Programmes for the teaching fraternity. Through t
experts in the respective fields, the faculty learned to create e-con
effectively. They were able to use virtual platforms like Google meet
teaching and evaluation. E-resources and tools like Kahoot, Quizizz,
platforms were also used to enhance the quality of teaching. Being an
institution, syllabus, which assures career opportunities, can be fra
college keeps updating itself with the latest technological developme
teaching. The increasing need and accessibility of technology provide
for using technological tools for teaching-learning. Blended learning
smart classes in all the departments. Students are given assignments
encouraged in doing ICT-enabled peer teaching. The faculty of all the
contents to make blended learning more effective and fruitful.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	33

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.Student

2.1 Total number of students during the year:	2222

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	884

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	2222

File Description	Documents

Institutional Data in Prescribed Format	No File Uploaded

3.Academic

3.1 Number of courses in all programmes during the year:	862

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.2 Number of full-time teachers during the year:	147

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.3 Number of sanctioned posts for the year:	147

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	884
4.2 Total number of Classrooms and Seminar halls	99
4.3 Total number of computers on campus for academic purposes	248
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	127.95

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curricula are modelled upon CBCS, which impart interdisciplinary skil national, regional and global development needs.

Part I Language- Tamil and French address relevance at the local, nat

Part II- English develops competency to meet global standards.

Part III- Major Core, Allied and Elective Courses are upgraded with r

Part IV Courses- Non-Major Electives and Self Learning Courses have i
Professional English, Yoga and Meditation and Computer Literacy build
Education, Environmental Studies and Community Engagement Course make
Added Courses, Vocational Education, Certificate Courses and Soft Ski

Part V- Outreach programmes 'RUN', Community Engagement Course, NSS,
national realities to respond to the development of the nation.

The courses and outcomes are in tune with OBE.

File Description	Documents
Upload additional information, if any	
Link for additional information	

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

Nil

File Description
Minutes of relevant Academic Council/BOS meeting
Details of syllabus revision during the year
Any additional information

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill developmen

Nil

File Description
Curriculum / Syllabus of such courses
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses
MoUs with relevant organizations for these courses, if any
Any additional information

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

Nil

File Description
Minutes of relevant Academic Council/BoS meetings
Any additional information
Institutional data in prescribed format (Data Template)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elect

Nil

File Description

Minutes of relevant Academic Council/BoS meetings

Any additional information

List of Add on /Certificate programs (Data Template)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Hur

Nil

File Description
Upload the list and description of the courses which address issues related to Gender, Environme
Any additional information

1.3.2 - Number of value-added courses for imparting transferable and life skills offered c

Nil

File Description
List of value-added courses
Brochure or any other document relating to value-added courses
Any additional information

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

Nil

File Description
List of students enrolled
Any additional information

1.3.4 - Number of students undertaking field work/projects/ internships / student projec

Nil

File Description
List of programmes and number of students undertaking field projects / internships / student pr
Any additional information

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obt 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description
Provide the URL for stakeholders' feedback report
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndica
Any additional information

1.4.2 - The feedback system of the Institution comprises the following

File Description
Provide URL for stakeholders' feedback report
Any additional information

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

752

File Description
Any additional information
Institutional data in prescribed format

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.)

752

File Description
Any additional information
Number of seats filled against seats reserved (Data Template)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes fo

Student Induction Programme and Take-Off with Spoken English helps to
the learning levels of students and give timely suggestions and advic
obtained at school and entry level test at department levels and the

Advanced Learners:

Self-Learning courses and MOOC courses -to earn extra credits. Presen
and industries, participate in intercollegiate seminars and competiti
sericulture , vermicomposting, aquarium and preparing day to day arti
learners take classes during Student Administration Days and act as m

Slow Learners:

Remedial teaching with simplified teaching modules, study materials a
personal and academic counselling, question banks, mind maps, bilingu
mentors identify other skills and strengths, and encourage students t
quizzes.

File Description
Upload any additional information
Paste link for additional information

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students
18/07/2022	2222

File Description
Upload any additional information

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and pro

Experiential Learning:

Students undergo hands-on-training, Skill-Based courses on-job traini
Certificate courses and Value-Added Courses build up better learning
Internship programmes. Extension activities through RUN and UBA enhan
startups.

Participative Learning:

Students participate in seminars/webinars, conferences, workshops, pa
competitions, MOOCs and skill-based courses help them learn efficient
learners to become more proficient in their respective domain.

Problem Solving Methodologies:

Assignments, brainstorming sessions, skill-based courses, quizzes, gr
student's critical thinking and problem solving skills. Computer prog

File Description
Upload any additional information
Link for additional Information

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and l

ICT Tools: All the departments are equipped with ICT enabled classroo
library with INFLIBNET resources. Digital platforms like Zoom, Google
teaching and assessment. Power point presentations, video clippings,
faculty maintain their own YouTube channel to impart extra-class room
the students.

Blended Learning: Teaching-learning process is enhanced through onlin
college provides Inflibnet access with NLIST-text books and reference
Enrolment for MOOCs and NPTEL courses acts as extra sources of learni

E-Resources in the Library: The students and the staff have access to
conference proceedings, e-reports, e-Manuscripts, E-Theses, Internet
books and URKUND plagiarism check software.

File Description
Provide link for webpage describing ICT enabled tools including online resources for effective te

Upload any additional information

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

147

File Description

Upload year-wise number of students enrolled and full-time teachers on roll

Circulars with regard to assigning mentors to mentees

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institutic

Academic Calendar: It covers the list of examination dates, seminars,
festivals. Opening and closing of every semester, important dates-dri
are well planned and informed. Academic calendar provides the total e
for all the academic programmes. It also encloses the question patter
facilities, scholarships, endowments and staff in charge of clubs and

Teaching Plan: Teaching plan creates a self- informed and self-monito
the students. It includes the topics to be covered, teaching pedagogy

The teaching hours are distributed among class room teaching, assessm
advance which serve as a guide for conducting the sessions. The Princ
the course. Log books are maintained to monitor the same.

File Description

Upload the Academic Calendar and Teaching Plans during the year

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

147

File Description

Year-wise full-time teachers and sanctioned posts for the year

List of the faculty members authenticated by the Head of HEI

Any additional information

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc

Nil

File Description

List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D

Any additional information

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

1041

File Description
List of teachers including their PAN, designation, Department and details of their experience
Any additional information

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till th

Nil

File Description
List of Programmes and the date of last semester-end / year-end examinations and the date of
Any additional information

2.5.2 - Number of students' complaints/grievances against evaluation against the total nu

95

File Description
Upload the number of complaints and total number of students who appeared for exams during
Upload any additional information

2.5.3 - IT integration and reforms in the examination procedures and processes including Co (EMS) of the Institution

Examination Procedure:

The Examination system of the college is automated through the Examin Time table and all guidelines are placed in the examination committee Semester Examinations are presented in the award committee and are of

Procedures integrating IT:

Exam registration, payment of fee, issue of hall ticket, nominal roll the ERP. Marks are displayed in the ERP and the students view their m

Continuous Internal Assessment:

Online entry of Continuous Internal Assessment marks and the facility quizzes, class tests, online assignments, seminars, open book tests, examination pattern and conducted depending on the course structure. and LMS of the college.

File Description	Documents
Upload any additional information	
Paste link for additional Information	

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institu

The generic and programme specific learning outcomes are prepared on programmes and courses are well defined by the faculty and presented

website, department notice boards and in classrooms. The learning out
the outcomes as the yardstick to check the acquisition of the same.

Generic Courses:

Each programme provides the students to choose from generic courses,
outcomes enable the students know the scope of future study and equip
to acquire are the prime focus while designing courses and they are i

Graduate Attributes: All programmes focus on the graduate attributes

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	
Upload any additional information	
Link for additional Information	

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institu

The level of attainment of Program Outcomes, Program Specific Outcome
Learning Outcome-based Curriculum Framework is followed. The outcome
through Continuous Internal Assessment (CIA) and Summative Examinatic

CIA includes continuous and comprehensive evaluation of students thro
discussions, practical, albums, skits and digital competence. The Sum
analysed. In direct attainment, the CO, PSO and PO mapping matrix is
students is measured based on the summative examination results for e
value.

File Description	Documents
Upload any additional information	
Paste link for additional Information	

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted

884

File Description
Upload list of Programmes and number of students appear for and passed in the final year exam
Upload any additional information
Paste link for the annual report

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-define

The institution's research facilities are updated as per the requirem
the institutional website (https://holycrossngl.edu.in/Content/images

- To promote research opportunities, the institution collaborates a
- The Research Advisory Committee and the Research Ethics Committee
- Nine departments are recognized as research centres with 47 resea
- Research centres are provided with well-equipped laboratories and
- Library is networked with INFLIBNET, ShodhSindhu and Shodhganga f
- Dr. Sr. Mercy Foundation for Research provides seed money, endowm
- Code of ethics for research and the software URKUND is used to ch
- Crossian Research Forum regularly brings out the peer-reviewed mu
- Compilation of data related to research work or projects undertak
  scrutinizing the progress

File Description
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to resear adoption
Provide URL of policy document on promotion of research uploaded on the website
Any additional information

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the

File Description
Minutes of the relevant bodies of the institution regarding seed money
Budget and expenditure statements signed by the Finance Officer indicating seed money provide
List of teachers receiving grant and details of grant received
Any additional information

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for

41

File Description
e-copies of the award letters of the teachers
List of teachers and details of their international fellowship(s)
Any additional information

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research p

Nil

File Description
e-copies of the grant award letters for research projects sponsored by non-governmental agenci

List of projects and grant details

Any additional information

3.2.2 - Number of teachers having research projects during the year

8

File Description

Upload any additional information

Paste link for additional Information

List of research projects during the year

3.2.3 - Number of teachers recognised as research guides

46

File Description

Upload copies of the letter of the university recognizing teachers as research guides

Institutional data in Prescribed format

3.2.4 - Number of departments having research projects funded by Government and Nor

4

File Description

Supporting document from Funding Agencies

Paste link to funding agencies' website

Any additional information

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of kno

- **Well established Research centres have facilities for quality res**
- **Research colloquiums are organised for research scholars and stud**
- **On-duty and seed money for faculty and students to participate an**
- **Institution's Innovation Council (IIC) and Holy Cross Innovation**
- **IIC and HCIIC in collaboration with industries and Government age building, hands-on-trainings, skill development and certificate c innovators to excel in innovation and entrepreneurial activities.**
- **Students regularly participate in Innovation contest and Smart In**
- **6 students from the Department of Physics participated in SIH Gra of Engineering and Technology, Ongole, Andhra Pradesh.**
- **HCIIC promotes women entrepreneurship and women-led start-ups by investors.**
- **13 start-ups were registered under HCIIC in the academic year 202**
- **5 villages were adopted under UBA and various developmental activ**

File Description

Upload any additional information

Paste link for additional information

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Nil

File Description
Report of the events
List of workshops/seminars conducted during the year
Any additional information

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploade website through the following: Research Advisory Committee Ethics Committee Inclusion Research Ethics in the research methodology course work Plagiarism check through auth software

File Description
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution ar
Any additional information

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with reg

3.4.2.1 - Number of PhD students registered during the year

18

File Description
URL to the research page on HEI website
List of PhD scholars and details like name of the guide, title of thesis, and year of registration
Any additional information

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

59

File Description
List of research papers by title, author, department, and year of publication
Any additional information

3.4.4 - Number of books and chapters in edited volumes / books published per teacher d

Nil

File Description
Upload any additional information
Paste link for additional information

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index

3.4.5.1 - Total number of Citations in Scopus during the year

File Description
Any additional information
Bibliometrics of the publications during the year

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science

3.4.6.1 - h-index of Scopus during the year

File Description
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution
Any additional information

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR

Nil

File Description
Audited statements of accounts indicating the revenue generated through consultancy and corpo
List of consultants and revenue generated by them
Any additional information

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project

Nil

File Description
Audited statements of accounts indicating the expenditure incurred on developing facilities and
List of training programmes, teachers and staff trained for undertaking consultancy
List of facilities and staff available for undertaking consultancy
Any additional information

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social iss

Nil

File Description
Upload any additional information
Paste link for additional information

3.6.2 - Number of awards and recognition received by the Institution, its teachers and st

Nil

File Description
Number of awards for extension activities in during the year
e-copy of the award letters
Any additional information

3.6.3 - Number of extension and outreach programmes conducted by the institution thro Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration w

Nil

File Description
Reports of the events organized
Any additional information

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the

Nil

File Description
Reports of the events
Any additional information

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange

Nil

File Description
Copies of documents highlighting collaboration
Any additional information

3.7.2 - Number of functional MoUs with institutions of national and/or international impo activities to be considered)

Nil

File Description
e-copies of the MoUs with institution/ industry/ corporate house
Details of functional MoUs with institutions of national, international importance, other instituti
Any additional information

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learnir

Holy Cross College owns 20 acres of land with built in area of 2,09,8

There are:

- **94 well-furnished classrooms of which**
  - **24 Smart boards with LCD projector**
  - **4 LCDs**
  - **8 Smart Boards with TV**
  - **13 TVs**
- **The campus has LAN network system and Wi-fi connectivity with 100**
- **Five well equipped Seminar Halls to conduct seminars, conferences**

- **Multipurpose Hall accommodates 2000 students.**
- **St. Joseph's Hall accommodates 200 students.**
- **Golden Jubilee Hall accommodates 5000 students.**
- **Jubilee Seminar Hall 1 accommodates 500 students**
- **Jubilee Seminar Hall 2 accommodates 500 students**

- **The three computer labs and language lab with 349 . The student c**
- **Media centre to facilitate e-resources for teaching-learning proc**
- **The UG, PG and research laboratories, DST-FIST instrumentation ce**
- **Counselling centres with well-trained full- time counsellors**
- **All wings have ramps for differently-abled students**
- **The central library is a book house of 52,873 valuable books, a g catalogued with the OPAC for easy access to book circulation and**
- **A Well-established hostel on campus with 2 blocks**

File Description
Upload any additional information
Paste link for additional information

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games

Holy Cross College owns 20 acre lands with a built area of 2, 09,801 decades. The college has 5 seminar halls and 94classrooms of which 43 facilitates thepreparation of e-resources which enable teaching-learn mbps data speed. To meet the needs ofthe student community there have and research laboratories, DST-FIST instrumentation centre, SERB-FIST language lab with 259 computers serve the academic needs of students. ofseminars, conferences and intercollegiate festivals. The central li reference. It is networked withINFLIBNET, e-ShodhSindhu, e-Shodhganga and e-journals.

File Description
Geotagged pictures
Upload any additional information
Paste link for additional information

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

105

File Description
Upload any additional information

| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (II

Nil

File Description
Upload audited utilization statements
Details of Expenditure, excluding salary, during the years
Any additional information

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library plays a catalytic role in learning and research. Over 14,
neighboring college students and researchers, alumnae and the locals
science resources including 54853 books (35344 titles), 30 journals w
1,99,500+ e-books and 10000+e-journals. The facility of Open Access S
circulation counter. OPAC (Online Public Access Catalogue) facility i

Details of the software used for Integrated Library Management System

- Name of the Database : MYSQL
- Name of the Software : Smart Library Automation with RFID (Custom
- Nature of the automation (fully or partially) : Fully
- Version : 5.7
- Year of Automation : 2020

Our library is automated using the Smart Library Automation software
is the back end for storing database of the library.

File Description	Do
Upload any additional information	
Paste link for additional information	

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Mer books Databases Remote access to e-resources

File Description
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership
Upload any additional information

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journa

Nil

File Description
Audited statements of accounts
Any additional information
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the

4.2.4 - Usage of library by teachers and students (footfalls and login data for online acce

4.2.4.1 - Number of teachers and students using the library per day during the year

83

File Description
Upload details of library usage by teachers and students
Any additional information

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budg

Recognising the importance of Information Technology in education, th
installation, anti-virus, web services, Institutional Email services
and students in the institution for academic and administrative purpo
staff, students and research scholars. All the classrooms and seminar
server. The server is used for testing and backups. Data centre has b
The network service indicates that the network is free from spam and
recovery and backup facilitating storage management. All IT infrastru
provides protection for the network, users & applications. Sophos end
switches are connected with high speed 100/1000 mbps LAN/Wi-Fi/OFC co
activities.

File Description
Upload any additional information
Paste link for additional information

4.3.2 - Student - Computer ratio

Number of Students
Nil

File Description
Upload any additional information

4.3.3 - Bandwidth of internet connection in the Institution and the number of students o

File Description
Details of bandwidth available in the Institution
Upload any additional information

**4.3.4 - Institution has facilities for e-content development: Facilities availa
content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) ,
equipments and software for editing**

File Description
Upload any additional information
Paste link for additional information

List of facilities for e-content development (Data Template)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities

Nil

File Description
Audited statements of accounts
Upload any additional information

4.4.2 - There are established systems and procedures for maintaining and utilizing physical,

- **The HODs, librarian, physical directress, COEand the office super the end of every academic year.**
- **The principal together with Finance Committee recommends the phys the Governing Body.**
- **A register is maintained for repair works.**
- **Service is provided to Maintain solar panels and power distributi**
- **Electrical and plumbing maintenance are carried out periodically.**
- **The class rooms, the halls, laboratories, water tanks, playground**
- **9 buses are maintained by the transport section.**
- **The solar power with 5 KVA is maintained .**
- **Two generators with 62-KVA, 20KVA to provide uninterrupted power**
- **Maintenance of solar panels, power distribution system and AC, CC respective suppliers.**
- **The battery backup and invertors and servers are maintained by Vi**
- **Softwares are maintained by 'Soft Solutions', Chennai.**
- **Four bore wells and open well are maintained and used for water s**
- **Purified drinking water is maintained by "Mariam Marketing Aqua"**

File Description	Documents
Upload any additional information	
Paste link for additional information	**http://naac.holycrossngl.edu.in/SSR_IV_CONTENT_2022/Criter**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Gov

Nil

File Description
Upload self-attested letters with the list of students receiving scholarships

Upload any additional information

5.1.2 - Number of students benefitted by scholarships and freeships provided by the inst

Nil

File Description
Upload any additional information
Institutional data in prescribed format

5.1.3 - The following Capacity Development and Skill Enhancement activities are organis improving students' capabilities Soft Skills Language and Communication Skills Life Skills Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description
Link to Institutional website
Details of capability development and schemes
Any additional information

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinat

222

File Description
Any additional information
Number of students benefited by guidance for competitive examinations and career counseling

5.1.5 - The institution adopts the following mechanism for redressal of students' grievan including sexual harassment and ragging: Implementation of guidelines of statutory/regu bodies Creating awareness and implementation of policies with zero tolerance Mechanis submission of online/offline students' grievances Timely redressal of grievances through committees

File Description
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harass
Details of student grievances including sexual harassment and ragging cases
Upload any additional information

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

Nil

File Description
Self-attested list of students placed
Upload any additional information

5.2.2 - Number of outgoing students progressing to higher education

Nil

File Description
Upload supporting data for students/alumni
Details of students who went for higher education
Any additional information

5.2.3 - Number of students qualifying in state/ national/ international level examinations

5.2.3.1 - Number of students who qualified in state/ national/ international examination during the year

File Description
Upload supporting data for students/alumni
Any additional information

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural a one) during the year

57

File Description
e-copies of award letters and certificates
Any additional information

5.3.2 - Presence of an active Student Council and representation of students in academic an

The college has a vibrant Student Council that involves itself active
the management and the students for a productive learning. The counci
under the guidance of the Deans of Students affairs. All the major ev
this, motivational programmes, charity events, celebration of religio
coordinated by the students and it enhances their leadership qualitie
take up the role of teachers and manage the classes. And in the Stude
but also the remedial changes they expect the management to carry out

The students are elected as presidents and vice presidents and member
conscious individuals with a vision of their own to face the demands

File Description
Upload any additional information
Paste link for additional information

5.3.3 - Number of sports and cultural events / competitions organised by the institution

28

File Description
Report of the event

| List of sports and cultural events / competitions organised per year |
| Upload any additional information |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute signifi

Nil

| File Description |
| Upload any additional information |
| Paste link for additional Information |

5.4.2 - Alumni's financial contribution during the year

| File Description |
| Upload any additional information |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with

- **The college envisions a harmonious society by empowering young wo
  social consciousness and social responsibility.**
- **The Provincial is the chairperson of the Governing Body. The Secr
  academic and Student-related activities.**
- **The CoE, Deans of Academic Affairs and Deans of Student Affairs s**

Perspective Plans:

- **Every year each department prepares and submits the action plan
  consolidates and prepares the annual action plan and academic cal**
- **Staff Council meetings are conducted at regular intervals.**
- **The Deans of Student Affairs give freedom to the students to orga**

Participation of Students:

- **To enhance social responsibility, the students are involved in th
  conducted in the neighbourhood villages by our students, activiti**

File Description	Documents
Upload any additional information	
Paste link for additional Information	

6.1.2 - Effective leadership is reflected in various institutional practices such as decentraliza

Nil

| File Description |
| Upload strategic plan and deployment documents on the website |

| Upload any additional information |
| Paste link for additional Information |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implem

| File Description |
| Strategic Plan and deployment documents on the website |
| Paste link for additional information |
| Upload any additional information |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible

Holy Cross College (Autonomous), Nagercoil is a Catholic College esta
college is under the religious jurisdiction of the Catholic Bishop of

- The institution is an autonomous college affiliated to Manonmania
- The President of the society is the chief administrative head of
- The Governing Body of the institution along with the Principal st
- The IQAC focuses on Academic audit, Quality initiatives and suste
- The CoE and the Examination Committee take care of examination-re
- The Deans coordinate Curriculum Design and Development, Research
- Staff Council members and HoDs monitor the activities of the inst
- Annual budget is planned by the Finance Committee, discussed in t
- Hostel admission and administration are carried out by the Princi
- Various academic and administrative bodies help in aiming at the

File Description	Documents
Paste link to Organogram on the institution webpage	
Upload any additional information	
Paste link for additional Information	

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance an Student Admission and Support Examination

| File Description |
| ERP (Enterprise Resource Planning) Documen |
| Screen shots of user interfaces |
| Details of implementation of e-governance in areas of operation |
| Any additional information |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff ar

Nil

| File Description |

| Upload any additional information |
| Paste link for additional information |

6.3.2 - Number of teachers provided with financial support to attend conferences / work

Nil

| File Description |
| Upload any additional information |
| Details of teachers provided with financial support to attend conference, workshops etc during t |

6.3.3 - Number of professional development / administrative training programmes organi

Nil

| File Description |
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres |
| Upload any additional information |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Developme Refresher Courses, Short-Term Course, etc.)

Nil

| File Description |
| Summary of the IQAC report |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) |
| Upload any additional information |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Nil

| File Description |
| Upload any additional information |
| Paste link for additional information |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthro

Nil

| File Description |
| Annual statements of accounts |
| Details of funds / grants received from non-government bodies, individuals, philanthropists duri |
| Any additional information |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resourc

Nil

File Description
Upload any additional information
Paste link for additional Information

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizi
year with regard to quality (in case of the First Cycle): Incremental improvements made dur

Nil

File Description
Upload any additional information
Paste link for additional information

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies o

Nil

File Description
Upload any additional information
Paste link for additional information

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQA
collected, analysed and used for improvement of the institution Collaborative quality ini
with other institution(s) Participation in NIRF Any other quality audit recognized by state
or international agencies (such as ISO Certification)**

File Description
Paste the web link of annual reports of the Institution
Upload e-copies of accreditations and certification
Upload details of quality assurance initiatives of the institution
Upload any additional information

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the ye

- **Gender identity, a cultural context has to be analytically and cr
  women, a conscious approach is taken towards the same.**
- **The college offers women studies and human rights as part of its
  contribution is included in the syllabus as much of possible.**
- **National and International days commemorating women, women achiev**
- **Government schemes like single girl child are keenly promoted so**
- **The college also extends partial financial assistance on a need b
  Students are also trained for various competitive exams.**

- **Women cell initiates a number of programs towards women empowerme emotional well-being of the students.**
- **IIC innovation trains and supports every individual to be innovat conducted on campus.Sports students are given coaching free and c**

File Description
Upload any additional information
Paste link for additional Information

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservat energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use bulbs/ power-efficient equipment

File Description
Geotagged Photographs
Any other relevant information

7.1.3 - Describe the facilities in the institution for the management of the following types of

Nil

File Description
Relevant documents like agreements/MoUs with Government and other approved agencies
Geotagged photographs of the facilities
Any other relevant information

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bc /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance bodies and distribution system in the campus

File Description
Geotagged photographs / videos of the facilities
Any other relevant information

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description
Geotagged photos / videos of the facilities
Various policy documents / decisions circulated for implementation

Any other relevant documents

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harn are confirmed through the following:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description
Reports on environment and energy audits submitted by the auditing agency
Certification by the auditing agency
Certificates of the awards received
Any other relevant information

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts access to classrooms and centres Disabled-friendly washrooms Signage including tactile p display boards and signposts Assistive technology and facilities for persons with disabiliti accessible website, screen-reading software, mechanized equipment, etc. Provision for information: Human assistance, reader, scribe, soft copies of reading materials, screen r

File Description
Geotagged photographs / videos of facilities
Policy documents and brochures on the support to be provided
Details of the software procured for providing assistance
Any other relevant information

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e a maximum of 200 words).

- **Teaching, non-teaching and the student community come from divers identity. The youth of the nation are also taught to recognize an Even as freshmen coming they are given orientation, department wi given equal opportunity and treated respectively.**
- **While programs like Anti ragging, mentoring keep a close eye on a through for the day gently guide the shaping process of the indiv**
- **Bridge course, Student induction program, remedial system, associ**
- **Commemoration of leaders, thinkers and authors reinforce that dif**
- **The student welfare fund, partial assistance in payment of fees, people with economic challenges.**
- **Scribes, assistive devices, ramps and accessible restrooms make t**

File Description
Supporting documents on the information provided (as reflected in the administrative and acade

7.1.9 - Sensitization of students and employees of the institution to constitutional obligation

HEIs are not islands or ivory towers they have a call to be part of n

- Final year under graduates are offered women's studies and human
- National days like Independence Day and Republic day are observed
- Everyone partakes in the common oath reiterating loyalty to the p
  consumer rights and so on.
- Crossian model guides the conduct of the individuals in addition
- Extension activities like NSS, RUN and UBA involve students in lo
  students also greatly contribute to the nation building.

File Description
Details of activities that inculcate values necessary to transform students into responsible citize
Any other relevant information

7.1.10 - The institution has a prescribed code of conduct for students, teachers, adminis other staff and conducts periodic sensitization programmes in this regard: The Code of C displayed on the website There is a committee to monitor adherence to the Code of Con Institution organizes professional ethics programmes for students, teachers, administrat other staff Annual awareness programmes on the Code of Conduct are organized

File Description
Code of Ethics - policy document
Details of the monitoring committee composition and minutes of the committee meeting, numb
Any other relevant information

7.1.11 - Institution celebrates / organizes national and international commemorative days, e

- Students from diverse background bring in their own understanding c
  celebrate their personal significance and also contributes to the wel
  besides the commemoration of national and international women contrib
  crucial importance that every individual should respect every other c
  community and all details of the festivals are observed. • To inculca
  sense of self also includes the sense of responsibility. In view of n
  National pride commemoration of national leaders, writers, scientist
  being a global and citizen and also ecosystem. This is achieved by th

File Description
Annual report of the celebrations and commemorative events for during the year
Geotagged photographs of some of the events
Any other relevant information

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per t

File Description
Best practices in the Institutional website

Any other relevant information

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thru

Kumari Green Fest

On March 3rd and 4th Holy Cross College, Nagercoil in collaboration w
was organised with the objective of raising awareness regarding the t
prepared by the students using millets, tuber vegetables. They prepar
was declared open by the district collector Mr. Sridhar who commented
traditional food. He assured all efforts from the district management
contribute to the effort through responsible actions like segregation
bodies, terrace gardening and so on. Besides the student food festiva
organic products. The nostalgic sights of bullock cart, banana trees,
of the traditional games of South India were presented by the student

File Description
Appropriate link in the institutional website
Any other relevant information

7.3.2 - Plan of action for the next academic year

Nil